

Bylaws of The Sigma Phi Epsilon Fraternity Pennsylvania Beta Beta Chapter

Approved and Effective on the 22nd of February 2011

Mission Statement

We, the brothers of Sigma Phi Epsilon, in order to foster growth as balanced men, endeavor to preserve and strengthen the ideals and principles upon which our Fraternity were founded, Virtue, Diligence, and Brotherly Love. Furthermore, we strive to impress upon our members the true significance of fraternal relationships through the creation and perpetuation of friendship among all persons. Finally, we will instill those principles that are the responsibilities of an individual as a member of society. In order to fulfill our mission, we hereby establish these bylaws, in order to govern the operations of our chapter.

Article I: Organization

- 1.) The name of this Sigma Phi Epsilon Chapter shall be Pennsylvania Beta Beta.

2.) A Member is defined as an undergraduate student affiliated with Sigma Phi Epsilon who has not yet passed the Epsilon Rite of Passage.

3.) A Brother is defined as a Member of Sigma Phi Epsilon who has passed through the Epsilon Rite of Passage, making him both a Member and a Brother.

Article II: Insignia

1.) All members of this fraternity are entitled to wear and show any of the Fraternity's insignia upon joining.

Article III: Voting Procedures

1.) Member in Good Standing

A.) Must be current on payment plans with the Pennsylvania Beta Beta Chapter, Alumni Volunteer Corporation, and Grand Chapter.

B.) Must not be under the sanctions of suspension or expulsion for any reason.

C.) Have a term GPA of 2.80 out of a 4.0 scale for the previous term.

i.) Should a member not have taken classes the previous term, GPA will not be considered toward Good Standing.

D.) If a member was on his Co-op cycle and taking 6 credits or less, the previous GPA requirement [Article III, Section 1, Clause C] for the term will not apply. Instead, a member must have a term GPA of 2.0 out of a 4.0 scale for the previous term.

2.) Quorum

A.) Defined as 50% +1 of the members in good standing of the chapter currently living within 30 miles of the Chapter House

B.) All regularly scheduled/special Chapter meetings and Brother Meetings require quorum.

3.) Casting Votes

A.) Votes may be cast in three ways

i.) "In favor" shall be counted as being for the affirmative of the proposal or candidate brought to vote.

ii.) "Opposed" shall be counted as against to the proposal or candidate brought to vote.

iii.) Abstentions shall be ignored in counting votes.

4.) Online Voting

A.) All votes shall be open for 24 hours for online voting following the close of the meeting where voting had opened.

B.) Only members excused from the meeting are eligible to vote.

C.) Votes shall be sent to both the Vice-President of Communications and Chaplain for tallying of all online votes.

5.) Simple Majority Vote

A.) A vote requiring at least 50%+1 of voting members in good standing to vote in the affirmative to pass.

A.) Votes requiring a Simple Majority are all elections, extending an invitation to interviews, and passing of resolutions.

6.) Plurality Vote

A.) A vote requiring you to attain more votes than the other candidate.

i.) At least 80% of the chapter in good standing must vote. If less than 80% of the chapter in good standing votes then there must be a revote.

B.) Votes requiring a plurality vote are run-off elections.

7.) Recruitment Vote

A.) A vote requiring a two-thirds majority vote of members who are in good standing and attend at least half of all recruitment events and either preference or interviews.

B.) Votes requiring a recruitment vote are votes to extend a bid of membership to a potential new member.

8.) Two-thirds (2/3) Majority Vote

A.) A vote requiring at least two-thirds of voting members in good standing to vote in the affirmative to pass.

B.) Votes requiring a two-thirds majority are overturning E-board decisions, changing the time of Chapter, calling a special meeting, extending dues payments after 60 days, votes of No Confidence.

9.) 90% Majority Vote

A.) A vote requiring at least 90% of all members to be in the affirmative to pass.

B.) Votes requiring a 90% majority are reinstatement to past resigned members of the Pennsylvania Beta Beta Chapter.

10.) Two-thirds (2/3) of the Entire Chapter Vote

A.) A vote requiring at least 2/3 of all members to vote in the affirmative to pass.

B.) Votes requiring 2/3 of all members are Bylaw Amendments.

11.) Brothers Only Vote

A.) Challenge Vote

i. For Phi a vote requiring at least 50%+1 of brothers in good standing to be in the affirmative to pass.

ii. For Epsilon a vote requiring at least 2/3 of brothers in good standing to be in the affirmative to pass.

iii. These votes must occur at least 2 weeks before a Rite of Passage at an Epsilon Meeting.

B.) Sigma Clause Vote

i. A vote requiring at least 2/3 of brothers in good standing to be in the affirmative to pass.

ii. These votes must be proposed at an Epsilon Meeting.

Article IV: Membership

1.) Eligibility for Membership

A.) Eligibility for membership shall not, in any way, be affected or determined by race, color, religion, age, physical disability, ethnic background, sexual orientation, or national origin.

B.) All candidates must meet a minimum grade point average requirement.

i.) No candidate may have a high school grade point average less than a 3.0 out of 4.0 scale (or its equivalent).

ii.) No candidate who is a continuing student may have a grade point average less than a 2.75 out of a 4.0 scale

C.) No candidate may be a current member of another national collegiate social fraternity.

2.) Election to Membership

A.) If a candidate meets all of the criteria in Article IV, Section 1, then at the discretion of the Vice-President of Recruitment he may grant the candidate an invitation to preference.

i.) The Chapter may override the Vice-President of Recruitment and grant or deny an invitation to preference by a simple majority vote.

B.) Following the interview, the Chapter shall vote to extend a bid of membership to a candidate by means of a two-thirds majority vote of the Recruitment Vote.

i.) The Recruitment Vote is defined as the voting to extend membership to a candidate.

ii.) Members eligible to cast the Recruitment Vote is all members who have attended at least half of the hosted Rush events, as well as either preference or interviews.

iii.) All candidates shall be voted upon separately.

iv.) A bid of membership will be distributed to the approved candidates no more than one week after the close of voting.

3.) Affiliation to the Pennsylvania Beta Beta Chapter may be granted to a member of any other Sigma Phi Epsilon chapter now attending Drexel University as an undergraduate given a two-thirds majority vote.

4.) There shall be 3 classifications of brothers associated with the Pennsylvania Beta Beta Chapter.

A.) Undergraduate brothers are those who currently attend Drexel University and have been initiated by or officially affiliated with the Pennsylvania Beta Beta Chapter.

B.) Alumni brothers are those who cease to be students of Drexel University through (1) graduation via a bachelor degree, (2) disaffiliation as a student for more than one academic year from Drexel University, (3) or permission to obtain alumni status in accordance with Grand Chapter Bylaws and Administrative Policies and Procedures, Article I, Section 2(b).

C.) Renaissance Brothers of Pennsylvania Beta Beta are those who are over 25 years of age, or deceased; who have received an undergraduate degree or are currently not enrolled undergraduate students at a college or university; who are not members of another national fraternity; and who express values and ideals consistent with the cardinal principles of Virtue, Diligence, and Brotherly Love.

5.) Military Membership Status is granted to brothers in good standing who are called to serve in their nation's armed forces and thereby withdraw from the school. Each member leaving school for military service will become eligible for alumni status as prescribed in the Grand Chapter Bylaws and Administrative Policies and Procedures, Article I, Section 2(b).

6.) A man who was once a member of this Chapter that resigned and wishes to be reinstated into the Chapter must:

1. Notify the Chapter E-Board in writing.
2. Appear before the Chapter to state his case for reinstatement.
3. Receive an affirmative vote of 90%.
4. Receive a unanimous vote of the Alumni Volunteer Corporation.
5. Pay a \$10 reinstatement fee to Headquarters and a \$25 reinstatement fee to the chapter, if reinstatement is granted.

7.) A Member of the Sigma Challenge shall be defined as a man who passes through the Sigma Rite of Passage after acceptance of his bid to join.

8.) A Member of the Phi Challenge shall be defined as a man who passes through the Phi Rite of Passage upon a recommendation and a vote.

A.) The Sigma Coordinators in consultation with the Vice-President of Member Development shall recommend to the brothers of the Chapter that a candidate for the Phi challenge has completed all Sigma Challenge goals required of him.

B.) Recommended Candidates shall be voted upon by brothers of the chapter who are in Good Standing.

i.) The vote must occur at a minimum of two weeks prior to the scheduled Phi Rite of Passage.

ii.) Upon close of and counting of the votes, the candidates who were approved by a simple majority vote must be notified immediately.

iii.) Should a candidate not be approved, he must meet with his mentor, challenge coordinators, and the Vice-President of Member Development to be assigned new challenges in the areas of deficiency.

9.) A Member of the Epsilon Challenge shall be defined as a man who passes through the Epsilon Rite of Passage upon a recommendation and a vote. The man then becomes a Brother in this fraternity.

A.) The Phi Coordinators in consultation with the Vice-President of Member Development shall recommend to the brothers of the Chapter that a candidate for the Epsilon challenge has completed all Phi Challenge goals required of him.

B.) Recommended Candidates shall be voted upon by brothers of the chapter who are in Good Standing.

- i.)** The vote must occur at a minimum of two weeks prior to the scheduled Epsilon Rite of Passage.
- ii.)** Upon close of and counting of the votes, the candidates who were approved by a two-thirds vote of a specified number of members being the affirmative must be notified immediately.
- iii.)** Should a candidate not be approved, he must meet with his big brother, challenge coordinators, and the Vice-President of Member Development to assign new challenges in the areas of deficiency.

10.) Grade Point Average (GPA) Regulations

A.) All members of the Pennsylvania Beta Beta Chapter must maintain a term grade point average above 2.80 out of a 4.0.

- i.)** If a member's term GPA, when taking more than 6 credits, falls below 2.80 for a term, he will meet with the Standards Board, Academic Chair, and/or Resident Scholar and be considered not in Good Standing.
- ii.)** If a member is on Co-op and taking 6 credits or less, and his term GPA falls below 2.0 for the term, he must meet with the Standards Board, Academic Chair, and/or Resident Scholar and be considered not in Good Standing.
 - C.)** If a member's term GPA is below 2.55 for two consecutive terms, he will be sent to the Standards Board with a charge of Failure to Maintain Academic Good Standing, and a recommendation for expulsion.
 - D.)** If a member's term GPA falls below a 1.50, he will be sent to Standards Board with a recommendation for expulsion.

11.) Sigma Challenge Clause

A.) A member can be brought up for expulsion by a Brother at any time during his Sigma Challenge for violation of the Standards Code. This vote shall be a two-thirds majority vote and take place at a meeting of the brothers.

12.) Challenge Lapse

A.) Challenge lapse shall be defined as inactive membership where challenge goals are not being actively pursued or completed following the expiration of the prescribed limits:

i.) Sigma Challenge- 3 months

ii.) Phi Challenge- 6 months

iii.) Epsilon Challenge-1 year

B.) A member who is found in challenge lapse will be given an extension to complete his challenge that will be decided by the Vice-President of Member Development, as well as be given a warning of possible expulsion if not completed.

C.) If he does not meet his extension deadline, the Vice-President of Member Development in consultation with the member's challenge coordinator may send him to the Standards Board for challenge lapse with a recommendation for expulsion.

Article V: Chapter Governance

1.) The Executive body of this Chapter shall be the Executive Board (E-board).

A.) The Executive Board is composed of the following elected officers

i.) Voting Membership:

1. President
2. Vice-President of Programming
3. Vice-President of Finance
4. Vice-President of Development
5. Vice-President of Recruitment

ii.) Non-Voting Membership:

1. Chaplain
2. Vice-President of Communications
3. House Manager

B.) Duties of E-Board

i.) Responsible for making and executing policy decisions for the betterment of the chapter.

ii.) Shall render final decision on all matters not falling under jurisdiction of Standards Board.

iii.) It shall be the duty of each member of this board to plan the activities for their term in office; establish the general overall policy and goals subject to this chapter's approval and which are consistent with the Grand Chapter Bylaws and Administrative Policies and Procedures.

C.) E-board Meetings

i.) The E-Board shall meet once a week at the chapter house to be determined by the President.

ii.) E-Board members shall submit a written report to the President before each weekly E-Board meeting.

iii.) The order of business for the E-Board shall be as follows:

1. Roll call
2. Officer reports
3. Old business
4. New business
5. Alumni Reports
6. Adjournment

D.) E-Board Members Responsibilities

1. President

- a. Shall preside at all meetings of the chapter, regular or special.
- b. Shall chair all meetings of the E-Board.
- c. Shall be an ex-officio member of all cabinets.
- d. Shall be the official representative of the Chapter to all external entities.
- e. Shall cast the deciding vote in case of a tie, with the exception of elections.
- f. Shall fill vacancies arising from temporary absence of officers until an election can be held.
- g. Shall be responsible for the creation of ad-hoc committees, as needed.
- h. Shall sign all papers requiring authentication.
- i. Shall issue fines up to \$100.
- j. Shall be responsible for the interpretation of the Bylaws and the Ritual.
- k. Shall have the authority to remove any member from a meeting for unbecoming conduct.
- l. Shall perform other duties as may be required by the nature of his office.

2. Vice-President of Programming

- a. Shall assume all duties in the absence or disability of the President.
- b. Shall be responsible for the chapter's social functions, and programs.
- c. Shall serve as the Vice-President during all ritual meetings.
- d. Shall chair the Programming cabinet.
- e. Shall perform other duties as may be required by the nature of his office.

3. Vice-President of Finance

- a. Shall create budgets a month prior to the start of each term for the chapter.
- b. Shall make monthly reports on the status of the term's budget.
- c. Shall be responsible for collecting all dues and other charges due to the undergraduate chapter.
- d. Shall make disbursements subject to the order of the chapter president or the AVC.

- e. Shall be responsible for the prompt collection and transmittal to Headquarters of all monies due the Fraternity pursuant to the Grand Chapter Bylaws and Administrative Policies and Procedures Section C.
- f. Shall submit the taxes for the Chapter.
- g. Shall chair the Finance cabinet.
- h. Shall perform other duties as may be required by the nature of his office.

4. Vice-President of Member Development

- a. Shall act to uphold, develop, and strengthen the character of the members and to preserve the ideals and principles upon which the Fraternity was founded.
- b. Shall be responsible to schedule and lead chapter retreats and enrichment programs.
- c. Shall be responsible for the recommendation of members for challenge completion or lapse.
- d. Shall chair the Development cabinet.
- e. Shall perform other duties as may be required by the nature of his office.

5. Vice-President of Recruitment

- a. Shall be responsible for recruiting new undergraduate members into the chapter.
- b. Shall conduct the chapter's recruitment and maintain programs to recruit.
- c. Shall oversee the operations of the Balanced Man Scholarship.
- d. Shall chair the Recruitment cabinet.
- e. Shall perform other duties as may be required by the nature of his office.

6. Chaplain

- a. Shall review proper risk management for upcoming events.
- b. Shall be responsible for the planning and execution of all ritual ceremonies.
- c. Shall be responsible for working with the Standards Board to determine sanctions for those members who violate the Standards Code.
- d. Shall be responsible for setting the Standards Code along with the chapter through changes to the bylaws.
- e. Shall work with the Standards Board to resolve disputes between brothers.
- f. Shall be responsible for the chapter award ceremonies.
- g. Shall chair the Standards Board.
- h. Shall perform other duties as may be required by the nature of his office.

7. Vice-President of Communications

- a. Shall be responsible for maintaining the chapter history.

- b. Shall maintain the membership records of the chapter in a form prescribed by the National Board of Directors.
- c. Shall be responsible for calling the roll and keeping the minutes of all chapter & E-board meetings.
- d. Shall be responsible for the seal, books, papers, and records of the chapter.
- e. Shall conduct all correspondence and bring all legislation before the chapter.
- f. Shall be responsible for all correspondence between the Chapter and University.
- g. Shall be responsible for all hours recording of the chapter and submitting them to the University.
- h. Shall perform other duties as may be required by the nature of his office.

8. House Manager

- a. Shall work with the Alumni/Volunteer Corporation and Drexel University Housing staff to ensure the facility meets all health and fire codes, and reaches capacity.
- b. Shall post a “to do” list outlining each members’ obligation to help keep the facility clean.
- c. Shall ensure the facility is closed properly for all vacations.
- d. Shall charge members who damage property 150% of replacement/repair value.
- e. Shall be responsible for communication of all maintenance requests to the University.
- f. May issue fines up to \$25 for house related issues.
- g. Shall perform other duties as may be required by the nature of his office.

E.) The E-Board Members are responsible for the following positions in their cabinets:

1. President

a. Alumni Relations Chair

- i. Shall plan and organize all alumni events.
- ii. Shall invite all alumni to chapter events.
- iii. Shall maintain an alumni calendar in conjunction with the Vice-President of Programming.
- iv. Shall make weekly status reports to the President.

b. Public Relations Chair

- i. Shall be responsible for publicizing chapter events and activities.
- ii. Shall handle all correspondence between the chapter and general public.
- iii. Shall make weekly status reports to the President.

c. Internal Operations Chair

- i. Shall coordinate reports of E-board members for agenda of each E-board Meeting.
- ii. Shall record the minutes of each E-board meeting.
- iii. Shall track progress of E-board members’ goals.
- iv. Shall be responsible for the completion of the Dean’s Cup and Buchanan Cup Applications.

d. Risk Management Chair

- i. Shall ensure that all chapter events follow proper risk management policies.
- ii. Shall review the chapter Risk Management Policy twice annually with chapter members.
- iii. Shall promote safe and positive social interaction.
- iv. Shall coordinate the use of sober brothers for social events involving alcohol.
- v. Shall plan at least one event per term of an educational nature, to include but not be limited to: CPR Training, TIPS Training for new members, Alcohol Awareness Programs, etc.

2. **Vice-President of Programming**

a. Internal Events Chair

- i. Shall be responsible for the planning and execution of all Chapter events for only brothers.
- ii. Shall be responsible for attending all IFC Social Chair meetings.
- iii. Shall be responsible for the planning, execution, and clean up of all social events.
- iv. Shall ensure socials follow all risk management procedures.

b. Special Events Chair

- i. Shall be responsible for the planning and execution of any event that is deemed extraordinary by the Vice-President of Programming.

c. Community Relations Chair

- i. Shall be responsible for the planning and execution of all community service events.
- ii. Shall be responsible for the planning and execution of all philanthropy events.
- iii. Shall be responsible for the planning and execution of all events that deal with outside the Drexel University Community.

d. Intramural and Athletics Chair

- i. Shall be responsible for attending all IFC Athletic meetings.
- ii. Shall be responsible for making sure the chapter's sports teams are fully manned.
- iii. Shall organize teams for intramural and IFC sports.
- iv. Shall organize the Red and Purple Competition Structure.

3. **Vice-President of Finance**

a. Dues Manager

- i. Shall collect all dues.
- ii. Shall maintain member financial accounts.

b. Fundraising Chair

- i. Shall be responsible for the planning and execution of all fundraising events.

4. **Vice-President of Member Development**

a. Academic Chair

- i. Shall organize the chapter scholarship program.
- ii. Shall organize the chapter scholarship awards program.
- iii. Shall recruit a Faculty Advisor if the chapter does not have one.
- iv. Shall develop a program utilizing the abilities of the Faculty Advisor.
- v. Shall ensure that members performing below the chapter's minimum grade point average are recommended to the Standards Board.
- vi. Shall coordinate all efforts with the Resident Scholar if applicable.

b. Brother Mentor Challenge Coordinator

- i. Shall help members keep track of their expectations with the Brother Mentor Challenge Tracker.
- ii. Shall assist members to fulfill their roles as mentors to members of the Epsilon Challenge.

- iii. Shall hold a Brother Mentor Challenge meeting once a month.
 - c. Epsilon Challenge Coordinator
 - i. Shall meet with the mentors for members in the Epsilon Challenge and explain their role.
 - ii. Shall help members keep track of their expectations with the Epsilon Challenge Tracker.
 - iii. Shall hold an Epsilon Challenge meeting once every week.
 - d. Phi Challenge Coordinator
 - i. Shall help members keep track of their expectations with the Phi Challenge Tracker.
 - ii. Shall meet with the mentors for members in the Phi Challenge and explain their role.
 - iii. Shall hold a Phi Challenge meeting once a week.
 - e. Sigma Challenge Coordinator
 - i. Shall help members keep track of their expectations with the Sigma Challenge Tracker.
 - ii. Shall meet with the mentors for members in the Phi Challenge and explain their role.
 - iii. Shall hold a Sigma Challenge meeting twice a week.

5. **Vice-President of Recruitment**

- a. Balanced Man Scholarship Chair
 - i. Shall organize the BMS Timeline.
 - ii. Shall be responsible for the planning and execution of the Balanced Man Scholarship Program.
- b. Rush Chair
 - i. Shall plan and organize all recruitment events.
 - ii. Shall identify and meet with potential members.
 - iii. Shall schedule the Sigma Rite of Passage as necessary with the Chaplain.

6. **Vice-President of Communications**

- a. Technology Chair
 - i. Shall be responsible for maintaining the Chapter's homepage on the internet.
 - ii. Shall be responsible for updating the electronic calendar.
 - iii. Shall make a weekly status report to the Vice President of Communications.
- b. Newsletter Chair
 - i. Shall be responsible for producing a semiannual newsletter.
 - ii. Shall distribute the newsletter to all members, the family of members, and alumni.
- c. Press Relations Chair
 - i. Shall publicize chapter events and activities. Create "press releases" highlighting the facts.
 - ii. Shall send press releases to student and local newspapers.
 - iii. Shall send information regarding events to Headquarters so it can be printed in the Journal.
- d. Historian
 - i. Shall take pictures at chapter events
 - ii. Shall work in conjunction with vice president of communications to complete the chapter scrapbook.

i.) It shall be the decision of each E-board member, with the exception of Chaplain to appoint chairmen to each position during his administration.

ii.) E-board members shall hold weekly meetings with all his cabinet officers.

iii.) Cabinet officers shall report on the business of their position and aid in preparing the weekly report to the E-board and Chapter.

iv.) E-board members may remove any chairman under his responsibility who, in his opinion is not satisfactorily performing the duties for which he has been appointed.

2.) The Judicial Body of this Chapter shall be the Standards Board.

A.) Membership

i.) Membership of Standards Board shall consist of five (5) separately elected members.

ii.) The members of Standards Board in succession are:

1. Chaplain
2. Senior Marshall
3. Junior Marshall
4. Guard
5. Guide

B.) Duties of Standards Board Members

i.) The Standards Board is responsible for the performance of the ritual and the adjudication of all judicial matters.

ii.) Chaplain

1. Representative of Standards Board on E-Board.
2. For all other duties refer to Article V (1)(E)(6. Chaplain).

iii.) Senior Marshall

1. Shall fill the position of Chaplain in the Ritual if he cannot attend.
2. Responsible for knowledge and understanding of the Rituals.
3. Responsible for performing all ritual studies.
4. Shall set-up all ritual ceremonies.

iv.) Junior Marshall

1. Responsible for knowledge and understanding of the Bylaws.
2. Responsible for member education of the Bylaws.
3. Shall set-up all ritual ceremonies.

v.) Guard

1. Responsible for knowledge and understanding of the Risk Management Policy.
2. Responsible for member education of the Risk Management Policy to be performed twice a year.

3. Responsible for member education of Sexual Assault Awareness and Alcohol Awareness Training.
4. Shall set-up all ritual ceremonies.

vi.) Guide

1. Responsible for academic oversight of members.
2. Responsible for ensuring all members falling below GPA standards have a mentor assigned to follow them during the following term.
3. Shall set-up all ritual ceremonies.

C.) Ritual Duties

- i.)** Shall plan, set-up, and execute all rituals.
- ii.)** Shall maintain all ritual materials in good condition.
- iii.)** Shall conduct yearly inventory of all ritual equipment with the chapter counselor and submit it to Grand National before November 1st of each year.
- iv.)** Shall hold ritual studies to foster better understanding of the rituals within two weeks following a ritual for that ritual and at the request of the Vice-President of Member Development.

D.) Judicial Duties

- i.)** Shall have jurisdiction over disputes, and violation of the Bylaws, Standards Code, and Risk Management Policy.
- ii.)** Shall work to resolve disputes between brothers.
- iii.)** Shall be responsible for:
 1. Enforcing the Bylaws, Standards Code, and Risk Management Policy.
 2. Investigating allegations of violations of the Bylaws, Standards Code, or Risk Management Policy
 3. Issuing any punishments for violation of the Bylaws, Standards Code, or Risk Management Policy.
 4. Issuing fines over \$100 dollars.

E.) Standards Code

In an effort to lessen the disparity between fraternal ideals and the behavior of individual members, and to personalize these ideals in our daily experience, the following are the basic expectations of Sigma Phi Epsilon members, known as the Standards Code.

1. Members shall know and understand the ideals expressed in the Ritual of Sigma Phi Epsilon and will incorporate the principles of Virtue, Diligence, and Brotherly Love into their daily lives.
2. Members shall not physically, mentally, psychologically, emotionally, or sexually abuse or haze any human being.
3. Members shall strive for academic achievement and will practice academic integrity.
4. Members shall exhibit responsible conduct at all times, since personal actions reflect not only on individuals, but upon the entire chapter and other Greek-letter organizations as well.
5. It is the duty of every member to act as proper host to all guests at fraternity functions and to act as gentlemen at all times.
6. Members shall respect the property of others and, therefore, will not abuse or tolerate the abuse of property.
7. Members shall meet financial obligations in a timely manner.
8. Members shall neither use nor support the use of illegal drugs where the chapter can be associated with these actions.
9. Members who choose to consume alcohol shall do so responsibly and acknowledge that they are responsible for their actions under the influence of alcohol.
10. Members shall have a clean and attractive environment since it essential to both mental and physical health and, therefore, will see that the chapter property will be properly cleaned and maintained at all times.
11. No member shall infringe on the rights of any other member, including but not limited to:
 - a. Equality as any other member.
 - b. Participation in all eligible chapter events.
 - c. For any member to freely support or oppose a proposal under discussion by the chapter.

F.) Sanctions Issued by Standards

- i.)** Proactive sanctions may be decided by Standards on a case by case basis.
- ii.)** Fines shall be issued on a case by case basis to brothers for violation of House/Chapter policies or damage done to Chapter property.
- iii.)** Social Probation is defined to be the denial of a member to attend any social function of the Chapter unless acting as a sober brother.
- iv.)** Probation is defined to be the denial of a member to attend any Chapter functions other than Chapter meetings. They may still wear or display Fraternity insignia.
- v.)** Suspension is defined to be the denial, for a definite period up to one year, of the privileges and benefits of membership, including the wearing or displaying of the Fraternity insignia,

the attending of this chapter's functions and meetings, use of chapter facilities and otherwise identifying oneself as a member of the Fraternity, in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 36.

vi.) Expulsion is defined to be the permanent denial of all privileges and benefits of membership, including those specifically enumerated in the preceding section, in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures, Section E, No. 37.

vii.) Standards decisions regarding sanctions are final and not subject to appeal or overturning by any other governing body of the chapter with the exception of the right of appellate trial by an expelled or suspended member.

3.) The Legislative body shall be the members of the Chapter.

A.) The Chapter may overturn any decision by E-board by a two-thirds majority vote of all members in good standing.

B.) Chapter Meetings shall be the forum for any proposals by the members of the Chapter.

i.) A regular meeting of this chapter shall be held once a week at the chapter house or other designated location. The day and time of the meeting shall be determined by a chapter vote at the first meeting of the term. The president or a two-thirds majority vote of the Chapter can change the time of the meeting.

ii.) A special meeting may be called by the president or a two-thirds majority vote of the Chapter if the need arises.

iii.) This chapter shall have formal meetings, with the use of all official Ritual equipment, on the following occasions:

1. The first regular meeting of each term.
2. Rites of Passage.
3. Installation of officers.
4. At the request of a representative of the Grand Chapter.
5. The first meeting of every month.

iv.) The order of business shall be as follows:

1. Roll call
2. Approval of Previous Weeks Minutes
3. Programming Report
4. Finance Report
5. Development Report
6. Recruitment Report
7. Housing Report
8. Standards Report
9. Old Business

10. New business
11. Recommendations for membership and voting on said recommendations
12. Alumni Reports
13. President's Report
14. Remarks for the good of the Fraternity

v.) Robert's Rules of Order shall be the authority on all parliamentary questions where they do not conflict with these bylaws or the Grand Chapter Bylaws and Administrative Policies and Procedures.

Article VI: Chapter Finances

1.) The membership fee shall be \$275, which shall be sent to Headquarters within 24 hours after joining, along with the membership form, in accordance with Grand Chapter Bylaws and Administrative Policies and Procedures Section C, Nos. 2 through 6 and 11, in addition, the new member's account with the chapter must be paid in full before said new member may be inducted.

2.) This chapter shall deposit twenty (20) dollars per member per year to the Chapter Investment Fund and twenty (20) dollars per member per year to the Housing Loan Fund in accordance with Grand Chapter Bylaws and Administrative Policies and Procedures Section C, No. 12.

3.) Each term all members must pay headquarters' fees and local assessments (collectively "dues") as provided in the budget prepared by the Vice-President of Finance and AVC. These dues shall not be changed without the approval of the AVC.

A.) Members of E-board shall pay full chapter dues at the beginning of each term and receive a \$20 discount for competently serving as a member of E-board.

4.) Members not registered for class or co-op during their first summer term pay only Headquarters' fees. The Vice-President of Finance and AVC shall determine the charge to these members. The Vice-President of Programming will assess fees on a per-event basis should these members wish to attend chapter funded functions during the summer term.

5.) Five percent of the budget shall be allocated from the budgeted dues to Long Term Savings. These funds may not be withdrawn from without the approval of AVC.

6.) Each member's dues shall become due and payable ten days after the first meeting of the term for which the fees are being charged.

A.) Each member's chapter fees and bills shall be paid within 17 days of the due date. All outstanding accounts thereafter shall be fined five (5) percent or five (5) dollars, whichever is greater, unless on a payment plan.

B.) Each member's chapter fees and bills that are not paid within 30 days of the due date will be charged an additional fine of five percent or five dollars, whichever is greater, unless noted otherwise by the Vice-President of Finance. The member shall then be suspended from the chapter immediately unless a two-thirds majority vote of members present and in good standing or the Alumni Volunteer Corporation allow an extension.

C.) Each member's chapter fees and bills that are not paid within 60 days of the due date will be charged an additional fine of fifteen percent or fifteen dollars, whichever is greater, unless noted otherwise by the Vice-President of Finance. The member shall be expelled unless a two-thirds majority vote of the members present and in good standing or the Alumni Volunteer Corporation allow an extension. Expulsion shall become effective ten days after written notice of the action has been given to the member.

D.) Article V, Section 6, Clauses B & C are in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures Section E, No. 38 and through 42.

E.) Any member that resigns his membership after the dues deadline, as defined in Article IV (6), is responsible to pay that full terms dues.

7.) If by the fifth week of the term a member's balance is over \$400, they will be automatically suspended from chapter activities and be given until the last day of finals to get their balance under \$200 or will be sent to collections.

8.) If by the fifth week of the term a member's balance is over \$600, they will automatically be sent to collections, and will be expelled from the chapter.

9.) All payment plans must conform to Article V (7 and 8).

10.) The Vice-President of Finance or President may approve exceptions to the policy in Article V (7 and 8) for members with exigent circumstances.

11.) Any member requesting an exemption to the policy in Article V (8) must meet with the Alumni Volunteer Corporation at the next scheduled meeting for approval.

12.) Any member with a balance owed to the chapter upon disaffiliation or graduation will be sent to collections within 30 days of said event unless a payment plan is approved by the Vice-President of Finance and AVC.

13.) Any member expelled for indebtedness by this chapter may be reinstated in accordance with the Grand Chapter Bylaws and Administrative Policies and Procedures Section E, No. 42.

14.) The Chapter shall notify Headquarters of a member expelled for being indebt, giving the amount of the debt and a copy of the letter sent to the member informing him of his expulsion.

15.) All fines assessed by the House Manager, Standards Board or President shall be recorded by the Vice President of Communications. The Vice-President of Finance shall apply these amounts to the member's account.

Article VII: Housing

1.) In the event that there are fewer spaces in the house than there are members requesting housing, the following order of preference will be used to assign spaces:

1. Elected Officers
2. Priority by previous Chapter House residence who are current chapter members
3. Priority by Chapter Roll Number from lowest to highest

2.) In the event that there are fewer members requesting housing than spaces in the house, the cost of the shortage will be split evenly amongst all members who are not currently living in the house.

3.) House rules are written and implemented by the House Manager, and approved by the E-Board.

4.) Violations of the house rules shall be reported to the House Manager or any E-Board member.

Article VIII: Elections

1.) Terms of Office

A.) The President and Vice-President of Finance shall serve a term from the beginning of Spring to the end of Winter Academic Term.

B.) The Vice-President of Programming, Chaplain, Vice-President of Communications, Guard, and Guide shall serve a term from the beginning of Fall to the end of Winter, or the beginning of Spring to the end of Summer Academic Term.

D.) The Vice-President of Member Development, Vice-President of Recruitment, Senior Marshall, and Junior Marshall shall serve a term from the beginning of Summer to the end of Fall, or the beginning of Winter to the end of Spring Academic Term.

H.) The House Manager shall serve a term from the beginning of Fall to the end of Summer Academic Term.

2.) Eligibility

A.) To be eligible to run for President, Chaplain, and Vice-Presidents of: Programming, Finance, Member Development, and Recruitment, the candidate must:

1. Have at least a cumulative GPA of 3.00 and be in good standing.

2. Have been a past E-board member or sufficiently involved with the cabinet of the position they wish to run for prior to the election, even if they did not have an official title to be determined by the outgoing officer.

B.) To be eligible to run for Vice-President of Communications, House Manager, and all Standards positions the candidate must be in good standing.

C.) To be eligible to run for Chaplain and all Standards positions the candidates must be Brothers.

3.) Elections for each office shall be held during the academic term prior to the start of the term of office at Chapter Meetings.

A.) Nominations shall open Week 4 of every academic term for all offices up for election.

i.) The nomination period shall be open for 24 hours electronically following the close of the Week 4 Chapter Meeting.

ii.) All nominations for office must include a second. Should the nomination be made electronically, the Vice-President of Communication shall second the nomination.

iii.) Once that period is closed the Chaplain must determine if the nominees are eligible, and notify the nominees of their eligibility within 48 hours.

iv.) The ballot will be set 48 hours before elections, any candidates wishing to decline their nomination must do so before this time.

v.) A member may only run for two elected positions in each election.

B.) Elections for Positions shall be held Week 5 of every academic term for all offices up for election.

i.) Officers are elected by simple majority vote of the members in good standing at or excused from the voting meeting, with the exception of the House Manager. He is elected by a simple majority vote of all residents that will live in the house at the start of his term of office.

ii.) The voting period shall be open for 24 hours electronically following the close of the Week 5 Chapter Meeting.

iii.) Winners shall be announced 48 hours after the close of the meeting.

iv.) Should no candidate be elected by a majority then a run off vote of the top two vote-getters shall occur week 6.

4.) Vote of No Confidence is a vote by the Chapter to remove an officer from his elected position because the Chapter no longer has faith in him to carry out the duties for which he was entrusted.

A.) Votes of No Confidence can occur at any regular or special meeting of the Chapter given that there is a motion and a second for a vote.

i.) At the next meeting of the Chapter following the motion, a vote shall be held. An officer is dismissed from his position given that a two-thirds majority of the chapter votes No Confidence.

ii.) Once the meeting has ended so does the voting. The votes shall be tallied and notice of the results shall be given to the Chapter immediately.

iii.) Should a Vote of No Confidence yield the dismissal of an elected officer, the procedure used to fill that position is found in Article VII (5). The dismissed officer is allowed to run again in the next election.

B.) Votes of No Confidence are automatically held for the President and Vice-President of Finance at the end of their Second Academic Term in office.

C.) All votes of No Confidence must follow the Nomination and Voting Procedures in Article VII, 3.

5.) Should a member of E-board resign or be removed before Week 5, the President shall appoint a replacement to the position until the next election at the end of that term. If they resign or are removed after Week 5, an election shall be held as soon as possible.

6.) The newly elected officers shall be installed at the final meeting of the term and take over the duties of their position immediately.

7.) During the time between elections and installation the newly elected officers will shadow the out going officers.

8.) In order to remain in an elected position, the member must maintain good standing. If a member of E-board falls out of good standing then they are removed and must follow Article VII (5) to replace that position.

Article IX: Resolutions

1.) Resolutions shall be any piece of chapter legislation that is not covered by the Standards Code, Bylaws, or Risk Management Policy. They shall act as supplemental policy for Chapter operations.

2.) Resolution must be passed by a simple majority of all members in good standing. To be done by open handed vote unless a closed vote is requested.

Article X: Bylaw Amendments

- 1.) Amendments to these Bylaws shall be proposed by a member in good standing during any business meeting of the chapter. Said amendment must be submitted in writing to the Vice President of Communications during said chapter meeting and shall not be acted upon for at least one week.
- 2.) No amendments shall become effective until approved by a two-thirds vote of the chapter membership.
- 3.) After being voted upon and approved, any new amendments will take place of the old bylaws in their respective section effective immediately.